

## APPENDIX 2

### OFFICER DECISION RECORD 2 FORM

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

**Decision Reference No: 2223021**

**Previous ODR 2122042**

#### **BOX 1.**

##### **DIRECTORATE:**

Learning and Opportunities: Children and Young People      **DATE: 16<sup>th</sup> June 22**

**Contact Name:** Robin MacNeill

**Tel. No.:** [REDACTED]

**Subject Matter:** Doncaster Opportunity Area Year 5 – Targeted CPD Reading Writing Programme

#### **BOX 2**

##### **DECISION TAKEN:**

To transfer £28,950 of the original grant award to Empowering Minds MAT/ Tranmoor Primary to support the continued delivery of the OA Reading and Writing CPD programme. This was previously delivered (in part) by Partners in Learning (PiL).

This ODR is in response to PiL ceasing trading in March 2022. The original project cost was £80,000 and was approved previously. The above amount is to cover the delivery of the remainder of the programme, until the end of the academic year and will allow for the delivery of the remaining eight events, school visits, an evaluation and associated management and admin costs

#### **BOX 3**

##### **REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:**

Reason for Decision:

Due PiL ceasing trading, it became a priority to urgently transfer the remainder of the funding to another provider, in order to successfully complete the programme.

Empowering Minds partnered with PiL to support with the delivery of specific elements of this programme and are delivering wider projects and programmes for the OA. . Therefore, it seems appropriate for consistency of delivery to continue the programme through Empowering Minds, who will work with existing partners and schools to ensure a smooth handover and effective delivery.

**Alternative Options Considered and Rejected:**

**Tender** – There is an urgency to get this intervention in place to continue with the programme, with a provider that is closely connected to the overall OA priority and has/ is continuing to deliver in other areas within the priority area. With the time limited funding of the OA and to meet the needs of the beneficiaries there is no viable alternative to the above as it would impact on the smooth implementation of the programme.


**Do nothing** – This would not meet the identified needs of schools to aid them in supporting disadvantaged students. This would effectively mean the impact of Covid would have a longer-term effect on our children and young people in education. Ending the programme mid-point would mean schools do not receive the comprehensive offer as described previously.

**BOX 4  
BACKGROUND PAPERS**

**YES/NO (If YES please list and submit copies with this form)**


**BOX 5  
INFORMATION NOT FOR PUBLICATION:**

**This ODR can be published in full, redacting signatures only.**

**Name: Robin MacNeill Signature:  Date 23.06.2022**

Signature of FOI Lead Officer for service area where ODR originates

**BOX 6  
AUTHORISATION:**

**Name: Riana Nelson Signature:  Date: 23.06.2022**

Director of Learning Opportunities and Skills (DCS)

Does this decision require authorisation by the Chief Financial Officer or other Officer?

NO

If yes please authorise below:

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Chief Executive/Director/Assistant Director of \_\_\_\_\_

**Consultation with Relevant Member(s)**

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Designation \_\_\_\_\_

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

**Declaration of Interest YES/NO**

**If YES please give details below:**

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE  
IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION**

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at [Ladem@doncaster.gov.uk](mailto:Ladem@doncaster.gov.uk) who will arrange publication.

**It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.**